

AQAR-2015-16

The Annual Quality Assurance Report (AQAR) of the IQAC

Name of the College: Ramakrishna Mission Brahmananda College of Education

Name of the Affiliating University: West Bengal University of Teachers' Training Education Planning and Administration (WBUTTEPA) and previously affiliated to West Bengal State University, West Bengal.

Address: Rahara, North 24 Paraganas, West Bengal, Pin-700118.

Year of Report: 2015-2016

Part A:

The plan of action chalked out by the IQAC in the beginning of the session towards quality enhancement and the outcome achieved by the end of the year.

Plan of action:

- To discuss the recommendations of the NAAC Peer Team.
- To conduct workshop/seminar/symposium by the college
- To impart remedial coaching to students.
- To encourage and motivate the faculties so that they undertake various research works.
- To encourage faculties to attend seminars, workshops, Refresher and Orientation courses without affecting the teaching-learning process of the College.
- To extend reading room facility for students and teachers.
- To extend Inlibnet facility to the students and teachers.

Outcome: All the points were executed according to the plan.

Part – B:

Details in respect of the following:

1. Activities reflecting the goals and objectives of the Institution:

- Imparting of value-oriented education based upon Swami Vivekananda's ideals.
- Integration of technology in teaching-learning process.
- Ensuring social justice to everyone in education.
- Improvement of teaching by following internship in schools and practicing microteaching in the college.
- Regular cleaning of the college campus, hostel and outer society by community outreach programme.
- Providing training to teachers and office staff.
- No discrimination on the basis of caste, creed, religion, and disability.

2. New academic program initiated:

NIL

3. Innovations in curricular design and transaction:

- Annual revision of the syllabus and subsequent addition of new topics in the syllabus.
- Being an affiliated college to the West Bengal University of Teachers' Training Education Planning and Administration (WBUTTEPA), the curriculum is designed by the university. If needed, Board of Studies of the university consults with some of our faculty members.

4. Inter-disciplinary programmes started:

We have started some new Special Papers of inter-disciplinary nature like Environment and Population, Guidance & Counselling, etc.

5. Examination reforms implemented:

- Double examination system has been introduced.
- Provision has been made for review of scripts after the publication of the result.
- Supplementary examination system has been introduced.
- Regular Class Tests of the students are arranged.
- Test Examination for each semester is arranged.

6. Candidates qualified: NET/SLET/GATE etc.:

NET- 3

SLET/SET- 1

GATE- 1

7. Initiative towards faculty development programme:

- i) Computer training for teachers
- ii) Guidance & Counselling training for teachers
- iii) Enrolment of the librarian in M. Lib course.

8. Total number of seminars/workshops conducted: 01

9. Research projects a) Ongoing; b) Completed:

- **Ongoing: 03**
- **Completed: 00**

10. Patents generated, if any:

NIL

11. New collaborative research programmes:

NIL

12. Research grants received from various agencies:

As the researches are ongoing from 2014-15, total amount of grant for 2015-16 remains the same, i.e. Rs. 60,500/- + Rs. 73,500/- + Rs. 78,750/- = Rs. 2,12,750/- from the UGC

13. Details of research scholars:

NIL

14. Citation index of faculty members and impact factor:

NIL

15. Honours/Awards to the faculty: National and International:

NIL

16. Internal resources generated:

NIL

17. Details of departments getting assistance/recognition under SAP, COSIST (ASSIST)/DST, FIST, and other programmes:

NIL

18. Community services:

- i) Community service is rendered through outreach programme to local areas.
- ii) Regular cleaning of college campus, hostel and surrounding areas.

19. Teachers and officers newly recruited:

Teachers: 00

Office Staff: 00

20. Teaching – Non-teaching staff ratio:

Teaching Staff: 07

Non-Teaching Staff: 06

21. Improvements in the library services:

- New books and journals have been purchased.

- Students and teachers can avail inflibnet facility
- Extension of library service beyond college hours
- Reading room facility has also been extended with more space and time.

22. New books/journals subscribed and their value:

New books purchased: Text books -763; Reference books – 46;

Total no - 809

Value of new text books : Rs.2,49,169/- ; Value of new reference books: Rs. 2,86,217/-

New journals subscribed: 01

Value of new journals subscribed: 1,10,391/-

New CDs & DVDs: 16

Value of CDs & DVDs: Rs. 4,000/-

Total value: Rs. 6,49,777/-

23. Courses in which student assessment of teachers is introduced and the action taken on student feedback:

On the basis of the feedback from students, teachers are required to refresh their subject knowledge by attending seminars and reading latest books on their subjects; also they are asked to use technology based teaching methods with the help of projectors having internet connection.

24. Feedback from stakeholders: Yes. Feedback is taken from students, ex-students parents of the trainees, and local experts on education.

25. Unit cost of education:

- a) Unit cost excluding salary component: Rs. 10,998.80/-
- b) Unit cost including salary component: Rs. 1,14,492/-

26. Computerization of administration and the process of admissions and examination results, issue of certificates:

Computerization of administration has been done partly. Admission is conducted through online process. Publication of result is done through online but distribution of certificates is done manually.

27. Increase in the infrastructural facilities:

A new Annex building of the college with a conference hall is being constructed. Equipment of various types have been purchased to assist classroom teaching. Common room and gymnasium are added to students' facilities.

28. Technology up gradation:

- All the computers are upgraded with original softwares.
- The college and hostel building have Internet facility.
- LAN facility is also available in the computer laboratory.

29. Computer and internet access and training to teachers, non-teaching staff and students:

- YES. i) Internet access is provided to teachers, non-teaching staff and students,
ii) Computer training has been given to teachers and office staff.

30. Financial aid to students: Monetary help given to students (Rs 00/- that year)

31. Activities and support from the Alumni Association:

- i) Creation of Poor Boys' Fund for needy college students
- ii) Submission of articles for magazine & journal
- iii) Participation in other activities when necessary.

32. Activities and support from the Parent-Teacher Association: The association gives valuable suggestions for the improvement of the college.

33. Health services:

Students and teachers as well as non-teaching staff avail health services provided by the ashram.

34. Performance in sports activities: Students performs well in annual college sports, games held in college playground as a part of their curriculum.

35. Incentives to outstanding sportspersons:

College extends help to outstanding sportspersons/ students as much as possible within its limitations.

36. Student achievements and awards:

Students of our college get high grades/ CGPA in university examination. Some students got job of assistant teacher in schools and qualified in the UGC-NET/ SET examination.

37. Activities of the Guidance and Counselling unit:

The Placement Cell and the Principal of the college provide information regarding service and job opportunities to the students through official notice as well as informal guidance.

38. Placement services provided to students:

The Placement Cell and the Principal of the college provide information regarding service and job opportunities to the students through official notice as well as informal guidance.

39. Development programmes for non-teaching staff:

- Computer training for office staff has been provided.
- Yoga and meditation training and practice of Yoga are encouraged
- For the Physical fitness, regular physical exercise in Gymnasium is encouraged.

40. Good practices of the institution:

- Value oriented education in the perspective of present scenario of the country
- Use of ICT and technology integration in teaching-learning process.

- Ensuring social justice to education
- Provision for differently abled persons
- Provision of health care with highly equipped gymnasium
- Arranging lectures by eminent scholars

41. Linkages developed with National/ International, academic/research bodies:

National Linkage is established with Ramakrishna Mission Shikshanamandira.

42. Action Taken Report on the AQAR of the previous year:

- Books of various nature have been purchased.
- Installation of solar panel on the roof of the college building

43. Any other relevant information the institution wishes to add:

- ✓ Prohibition of using plastic bags in the college campus
- ✓ Restricted use of smart phones in college by the students
- ✓ Flower gardening in the college campus and hostel
- ✓ Strict prohibition of smoking in the campus
- ✓ Provisions for cultural activities by the students

Part – C:

Outcomes achieved by the end of the year:

The IQAC is always trying to keep the college on a right track to boost the quality. An AQAR committee was set up • Teachers, Administrative staff/technical staff, students, management representatives, Alumni, Community representatives, external experts were included in the AQAR committee. • The AQAR /IQAC held meetings at regular intervals.

Part – D :

Details of the plans of the Institution for the next year:

Enhancement of quality implies self-analysis, self-assessment and above all self-evaluation which enable the Institution to achieve its goal. On that perception IQAC was formed and it has been a vehicle of improvement and progress for the Institution.

For the ensuing academic session IQAC has proposed an action of plan in pursuance of the goals of the Institution:

- To set up a grievance redressal cell in the college
- To improve the infrastructure in Games & Sports and cultural activities.
- To regularize the publication of “Anwesa,” the Academic Journal of the college.
- To extend reading room facility for the students and teachers

Malayendu Dinda

(Dr. Malayendu Dinda)
Name & Signature of the
Director/ Co-ordinator, IQAC

Swami Kedaratmananda

(Swami Kedaratmananda)
Name & Signature of the
Chairperson, IQAC