

# RAMAKRISHNA MISSION

## BRAHMANANDA COLLEGE OF EDUCATION



[A Unit of Ramakrishna Mission Boys' Home, Rahara]

P.O. : Rahara, Kolkata : 700118, Phone : 2568-2021/2523-6753

Fax : 2568-2021, Mobile : 9163110245, E-mail : rkmbcrahara@gmail.com

Affiliated to The West Bengal University of Teachers' Training,

Education Planning and Administration (WBUTTEPA)

Recognised by N.C.T.E. & Accredited by NAAC

Website: www.rkmbcrahara.org

Date : 26/11/2020

### NOTICE

All the **parents** of the **1<sup>st</sup> year** and **2<sup>nd</sup> year** students of our college are hereby informed that a **Parent-Teacher meeting** will be held on **07.12.2020 (Monday)** through online platform at **1.30 pm**. The parents, guardians, teaching and non-teaching staff are cordially invited to attend the meeting virtually.

*Kousin Chatteropadhyay*

(Convenor, PTA)

Ramakrishna Mission

Brahmananda College of Education

P.O.- Rahara, Kolkata-700118

*Swami Kedarabarananda*

Principal

Ramakrishna Mission

Brahmananda College of Education

P.O.- Rahara, Kolkata-700118

### Agenda

1. Taking care of Physical and Mental Health of the wards
2. Digital Awareness of the wards for online classes
3. Use of Zoom/ Google Meet apps for academic activities, submission of assignment etc. through online platform.

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Date : 07.12.2020

### Minutes of the PTA meeting

A meeting of the **Parent-Teacher Association (PTA)** of **Ramakrishna Mission Brahmananda College of Education** was held via online mode on **07.12.2020 (Monday)** at **1.30 pm**.

Swami Kedaratmananda, Principal of the College, chaired the meeting.

The following agendas were discussed and resolved after taking suggestions and approval from the guardians present in the meeting:

#### **Agenda 1: Taking care of Physical and Mental Health of the wards.**

The Principal discussed the necessity of maintaining social distance and use of sanitiser during the quarantine period owing to the pandemic nature of Covid-19. He also stressed on yoga practice for the students' physical and mental well-being.

**Resolution 1:** Resolved that the students be prepared mentally to maintain social distance and practice yoga for their well-being during the prolonged pandemic period.

#### **Agenda 2: Digital Awareness of the wards for online classes.**

The Principal informed the members of the PTA that due to Covid-19, face-to-face classes cannot be held. So students should have digital literacy for attending online classes.

**Resolution 2:** Resolved that students be upskilled in digital knowledge so that they can be able to attend online classes.

#### **Agenda 3: Use of Zoom/ Google Meet apps for academic activities, submission of assignment etc. through online platform.**

The principal discussed about the Apps that can be usefully employed for academic activities and submission of assignment to the college authority and for further communication.

**Resolution 3:** Resolved that students be given a Tablet/ Smart phone/ Laptop with good internet connectivity by their parents so that the students can be able to attend online classes, submit assignments, further communication with the college during the pandemic period.

There being no other agenda, the meeting ended with a vote of thanks to the chair.

*Kousin Chattopadhyay*

(Convenor, PTA)

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